

MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD ON THURSDAY 27 OCTOBER 2022

An Ordinary meeting of Poundstock Parish Council was held on Thursday 27 October 2022 at 7.00 p.m. in The Gildhouse with Cllrs. Robert Gavin (Chair), Stephen Blake, Michelle Carter, Max Faulkner, Eric Harris, Steve Haynes, Tom O’Sullivan, Gemma Watton (Vice-Chair) and the Clerk present.

Public Present: 2 & County Councillor N Chopak.

1. To receive apologies for absence: 570/22

RESOLVED apologies received from Cllr. Pamela Ideslon be accepted.

2. To receive Declaration of Interest and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI). 571/22

(a) Relating to any items appearing on the agenda: -

Agenda Item 7(a) PA22/8537 Cllr. Max Faulkner

Agenda Item 7(a) PA22/08537 Cllr. Eric Harris.

Agenda Item 5(c)(i) Old Parish Hall – Cllr. Steve Haynes.

(b) Gifts over £50.00 – None received.

3. Council to consider requests for dispensations from Members concerning items on the agenda.
None received. 572/22

4. Public Participation - Matters raised by Members of the Public on an agenda item: None. 573/22

5. To resolve that the Minutes of previous Full Council Meeting are an accurate record:

a) Minutes Full Council APPROVE the Minutes of the Ordinary Meeting held on 29 September 2022.

RESOLVED that the Minutes were a true and accurate record of the meetings and were signed by the Chair (7-0) (1 abs) 574/22

b) Minutes Community Hall Committee

(i) NOTE the Minutes of the meeting held on 27 September 2022 – **NOTED.** 575/22

(ii) NOTE the draft Minutes of the meeting held on 13 October 2022 – **NOTED.** 576/22

c) CHC Minutes Recommendations:

* Cllr. Steve Haynes left the meeting before the following agenda item was discussed.

To put to full Council to sell the old parish hall for the best possible price and dedicate funds to providing a new community hall, in line with Financial Regulations 14.3.

After lengthy discussions it was proposed by Cllr. Tom O’Sullivan to accept the recommendation to sell the old parish hall for the best price, Cllr. Stephen Blake proposed an amendment to the original proposal being subject to a RICS survey to move forward in selling the old parish hall site, seconded by Cllr. Max Faulkner. 577/22

6. Correspondence to discuss and resolve a course of action: 578/22

a) Millook Coastal Road – Cornwall Councillor Nicky Chopak will investigate further.

b) Rural Services Bulletin – **NOTED.**

7. Planning Matters:

a) Planning Applications to discuss and make a consultee comment on the following applications: -
PA22/08537 – Application for planning permission for siting of a log cabin for annex accommodation purposes, previously carried out without consent at 3 Swelle Cottages, Poundstock, Bude, Cornwall.
Following lengthy discussions, it was **RESOLVED** to **OBJECT** for the following reasons: -

The application site is located outside of the established and definable limits of any settlement, and does not represent infill or rounding off as defined in Policy 3 of the CLP. The three terraced properties (1-3 Swelle Cottages) are isolated residential development in the countryside and are not a settlement. The proposal would therefore fall to be considered as a new home in the countryside under Policy 7. This proposal represents a residential unit of accommodation in the countryside where no special justification has been satisfactorily demonstrated. The proposed building is not previously developed land. The proposal does not comply with Policy 7.

Therefore, by reason of its location, not adjacent to any defined settlement, the application site is not considered to be sustainably located and would not accord with Policies 3, 7, 21 and 23 of the CLP. No special justification has been adequately demonstrated to outweigh the harm of this proposal to the character of the open countryside.

Policy 5 is applicable as it is for holiday accommodation. This Policy has been considered by the Parish Council and in their view does not realistically apply in this application. Indeed Policy 5 makes it clear that development should be well served by public transport, something which the Planning Inspectorate noted at para 13 and 14 of their appeal decision (APP/D0840/W/20/3252472) in relation to PA20/00228 was lacking at this location.

Policy 12 requires developments to be of high quality, safe and sustainable. Policy 13 requires new development to comply with certain standards to include, but not limited to, sufficient internal space for everyday activities. The Parish Council does not consider this development to conform to the requirements of Policies 12 and 13.

The development is therefore contrary to Policies 1, 2, 3, 5, 7, 12, 13, 21, 23 and 27 of the CLP. In addition, the Parish Council has referred to PA17/08333, PA20/00228 and Appeal Decisions APP/D0840/W/20/3252472 and APP/D0840/21/3288624 in reaching its conclusion to **OBJECT** to this retrospective application. 579/22

b) Planning Decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>
NOTED. 580/22

c) To consider advice received from CALC on the 5-Day Protocol in line with previous motion.
RESOLVED to **ADOPT** as Planning Policy on the 5-Day Protocol. 581/22

8. Finance to discuss and resolve a course of action with associated expenditure:

a) To note balances as at 27 October 2022 – **NOTED.** 582/22

b) To resolve to approve payment of outstanding accounts and note income as per schedule -
RESOLVED to make the payments to include accounts presented by the date of the meeting. 583/22

c) To receive Budget Analysis 2022/23 Quarter 2 – **RESOLVED** to **APPROVE** the Budget Report. 584/22

d) To receive and approve internal audit review – **RESOLVED** to defer to next meeting. 585/22

e) To review and approve updated Asset Register – **RESOLVED** to **APPROVE** the updated Asset Register **NOTING** the value of the village hall has been restated to the required price, with the addition of the adjacent land for the sole purpose of vehicle parking. 586/22

Further **RESOLVED** to **AGREE** the Asset Register Valuation Guidance accompanying the Asset

Register. 587/22

f) To consider and approve the response to the External Auditor – **RESOLVED** to respond to the external auditor with the information as requested and to extend the date to give the response. 588/22

g) To consider additional grant request from 2nd Bude and Jacobstow Scout Hut – **RESOLVED** to ask that a formal application be made in accordance with the Grant Policy. 589/22

9. Agenda Items to discuss and resolve a course of action and associated expenditure:

a) Widemouth Bay Toilets – The Chair gave an update on the repairs under licence. Drainage works are to begin on 7th November in accordance with the quotation. The Chair is seeking quotes for the repair/replacement of the roof. Repairs to the hand washer/dryers is still ongoing. 590/22

b) Quote for rubbish and dog bins in Bude Meadows and Wanson lay-bys – **AGREED to DEFER.** 591/22

c) To agree to adopt the Civility and Respect at Work Policy – **AGREED to DEFER.** 592/22

d) To consider the Hedgehog Highway Project – **RESOLVED** to purchase a Hedgehog Highway Project Box of 50 at a cost of £150.00. 593/22

e) To receive tenders and agree a Public Toilets Winter Cleaning Contract 2022/23 – **RESOLVED** T.J. Davies Cleaning be awarded the Winter Cleaning Contract. 594/22

f) To consider and agree the Public Toilets Waste Disposal Contract (2 year) – **RESOLVED to AGREE** a Public Toilets Waste Disposal 2-year Contract. 595/22

g) To agree to adopt the Updated Model Publication Scheme - **RESOLVED to ADOPT** the updated Model Publication Scheme. 596/22

Further **RESOLVED to ADOPT** the procedural information when receiving a request for information. 597/22

h) To consider and agree location of two benches in Widemouth Bay Car Park – **RESOLVED** that the benches are to be located on the existing concrete base adjacent to the beach café and will be installed by Widemouth Task Force. 598/22

i) To discuss Cornwall Council’s code of practice on land and property transactions and associated documents – **NOTED.** 599/22

10. To receive written reports and authorise any action: 600/22

a) Poundstock Ward Member’s Report.

Cllr. Chopak thanked planning portfolios holders Cllrs. Watton and O’Sullivan for their thorough reports on planning applications. She spoke on the imminent changes to the commercial bus services affecting several routes. A ‘Mayor for Cornwall’ is still undecided but she reaffirmed there is firm commitment from most Town/Parish Councils to oppose this.

Cllr. Chopak spoke again of the £62 million deficit facing Cornwall Council next year, statutory services would need to be prioritised and they may need to reconsider which services which they do not have a statutory duty to provide. She spoke of grant funding opportunities for a new community hall that may become available in the future. With everyone very concerned at the soaring cost of living for families she explained she has a small pot of funds within the Community Chest Fund which may be able to assist. The Jubilee Tree she spoke of earlier for the parish will become available soon.

b) Chair’s Report – Circulated and noted.

c) Clerk’s Report – None.

11. Crematorium Working Group to receive reports and authorise any action and expenditure.

Nothing further to report at the moment. **601/22**

12. NDP Steering Group to receive reports and authorise any action and expenditure.

Cllr. Stephen Blake gave the report on behalf of the NDP Chair – They will be meeting on 2nd November in the Gildhouse for a presentation by John Slater advising on matters relating to the NDP process.

A public event is to be held on Saturday 26th November at 2:00 pm in the Gildhouse to present the results of the 125 forms returned in the recent survey. **602/22**

13. Councils Representatives to receive reports from Outside Bodies – NONE received. **603/22**

14. Portfolio Reports to receive written reports and authorise any action and expenditure. **604/22**

Planning – Cllr. Watton attended an informative Character Assessment Event at Trethorne in Launceston.

PROW – A report from Cllr. Idelson was read, PROW-7 in Millook has been added to the LMP 2023/24 Schedule.

15. Items for Information: - **605/22**

a) Bude Community Network Extraordinary Meeting to be held on 3rd November 2022.

b) Bude Community Network Meeting to be held on 4th January 2023.

c) Positive Planning Training on 17th November 2022.

d) CALC & Cornwall Council T/PC briefing on Safeguarding on 22nd November 2022.

16. Notification of meeting and suggested items for the agenda: 24th November 2022: - **606/22**

Casual Vacancy

Highways Portfolio Holders (x2)

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.” - NONE. **607/22**

18. Close the Meeting -The Chair closed the meeting Closed at 21:19. **608/22**

Appendix A: SCHEDULE OF PAYMENTS MADE

Martin Group Services	Ink Cartridges 62329 (Less Cr 5452)	£145.85
T.J. Davies Cleaning	Public Toilets – WB 0-31/10	£1,350.00
S.B. Garden Services	PROW LMP 2022	£2,250.00
S.B. Garden Services	PROW SWCP 2022	£1,100.00
S.W. Furse Lawn Maintenance	Removal of trunk in Churchyard (7)	£295.00
S.W. Furse Lawn Maintenance	Clearing Brambles in Churchyard (6)	£100.00
S.W. Furse Lawn Maintenance	Grass Cutting Churchyard & Cemetery 2022 (5)	£2,950.00
R.F. Heating Ltd	Public Toilets Widemouth Bay 15593	£66.00
Gildhouse Management Committee	Hall Hire 201348	£30.00
Poundstock PCC	Contribution to Car Park 201321	£73.33
EDF Energy	Electricity Supply – Parish Hall	£18.38
Staff	Costs	£817.78
HMRC	PAYE/NIC	£9.00
TOTAL EXPENDITURE 27/10/2022		£9,205.34

RECEIPTS

Public Toilets	Donations>Showers (Over Counter)	£75.94
HM Land Registry	Reimbursement Costs	£40.00
TOTAL INCOME 27/10/2022		£115.94